

# **Riverside-Corona Resource Conservation District**

## **Meeting Agenda**

**August 20, 2024**

**4500 Glenwood Dr, Bldg. A  
Riverside, CA 92501  
9:00 AM**

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

- I. Public Input - oral communication from the audience on any subject matter.**
- II. Approval of Minutes of July 16, 2024 Meeting**
- III. Financial Report**
  - A. Monthly Income & Disbursement Statement - QuickBooks**
  - B. US Bank Main checking account**
  - C. US Bank Petty Cash checking account**
  - D. Facility Petty Cash**
  - E. RCD Petty Cash**
  - F. Investment Income:**
    - 1. LAIF - (paid quarterly)**
    - 2. Stifel (paid on maturity)**
  - G. Discussion and Potential Action Regarding District Investment, Reserve and other Financial Issues – Presentation by Robert Heinze**
  - H. Stifel Transfer of Funds – None this Month**
- IV. Bills to be Paid**
- V. Action Items**
  - A. RCD Property Update Greenbelt Property – Discussion & Possible Action on Letter from City of Riverside on New Agricultural Storage/Restroom Construction/Septic System – 1900 Bradley Street Design Review and Permit**
  - B. Review, Discussion and Action Needed on Mitigation, Funding Agreements and/or Conservation Easements**
    - 1. City of Corona – Foothill Extension Project Update**
    - 2. Discussion and Approval with the City of Riverside- Jurupa Ave Extension Project for the First Amendment to the Conservation Services Agreement.**
    - 3. Friends of Riverside Airport Hole Creek Mitigation Update**
    - 4. Approval of Agreement for Funding the Acquisition of a Utility Easement for the JBJ Ranch Project and Make Responsible Agency Findings Pursuant to the California Environmental Quality Act**
  - C. Discussion & Potential Approval of Classification Study and Update on Compensation Study Conducted by Koff & Associates, a Gallagher Company**
  - D. Discussion and Approval of FY 2024-25 Budget**

- E. Discussion and Approval of CDFA Grant - Agricultural Advisor Term Employee Agreement**
- F. Discussion and Approval of Professional Services Agreement with Conservation Creatives**
- G. Discussion and Approval of Agreement for New Copy Machine with Konica Minolta**
- H. Discussion & Potential Approval of SRMA Restructuring & Bylaws Update**
- I. CARCD Formal Action & Requests:**
  - 1. Discussion and Potential Action Regarding Results of CARCD's July 30, 2024, Special Board Meeting, Subsequent Correspondence Related to Bylaw Revisions and Next Steps.**
  - 2. Discussion and Potential Action on Results of Formal Request to the CARCD to Inspect Certain Corporate Records, Including Minutes, Financial and Annual Reports and Membership List, which was Submitted Jointly with other Member RCDs with Cover Letter from Riverside-Corona RCD.**
  - 3. Discussion and Potential Action on CARCD Membership Dues and Resolution 24-08-05, to Rescind and Reconsider Board Action to Change the Dues Structure for FY 24-25**
  - 4. Discussion and Potential Action to Approve Submission of the Following Emergency or Regular Resolutions to the CARCD Policy Committee for review and presentation to the CARCD General Membership for adoption at or before the annual conference of 2024, subject to District Manager and Counsel Review of Final Form of Resolutions:**
    - Proposed Resolution 24-08-01: To Reaffirm the CARCD Board of Directors' Duty to Comply with the 2018 Bylaws;**
    - Proposed Resolution 24-08-02: To Amend the Bylaws to Adopt Open Meeting Requirements Consistent with the Brown Act;**
    - Proposed Resolution 24-08-23: To Reconvene the Policy Committee in Accordance with Bylaws; and**
    - Proposed Resolution 24-08-04: To Amend the Bylaws to Establish and Convene a Standing Finance Committee.**

**VI. Report Items**

- A. Director Reports**
- B. SRMA Bylaws Ad Hoc Committee**
- C. CARCD Bylaws Ad Hoc Committee Review of Proposed Bylaw Changes**
- D. District Manager**
- E. Grants and Funding Opportunities**
- F. Assistant District Manager**
- G. Santa Ana Watershed Association**
- H. Public Affairs Manager**
- I. New Items for Future Agendas**

**VII. Adjournment**

**Next Meeting: September 17, 2024**

Notice: All open session agenda materials will be available for inspection by members of the public at the Riverside-Corona Resource Conservation District office located at 4500 Glenwood Dr., #A, Riverside, CA 92501 (Government Code Section 54957.5). Contact District Manager for materials at 951-683-7691, ext. 202. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2,

If special assistance is needed to participate in a Board meeting, please contact the District Manager at 951-683-7691, ext. 202. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. Reasonable arrangements can be made to provide accessibility at the meeting.